

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING September 21, 2012**

The Chairman, B. Petit called the regular meeting to order at approximately 9:30am on Friday, September 21, 2012 at the St. John the Baptist Parish Council Meeting Room, LaPlace LA.

Members present were B. Petit, H. Banquer, C. Faucheux, M. Octave, A. Harper, and R. Vincent, thus achieving a quorum. Also present were Leo Marretta (SCPDC), Garrick Rose (Veolia), Derrick Breun (Veolia), Stacy Van Sickle and Elizabeth Griffith of GCR, Inc. and H. Beck (LADOTD). E. Hotard of The Bus Group, Inc., Phyllis DeGarmo of FTA Region VI office (by telephone) and Jason Sappington of the New Orleans Regional Planning Commission. R. Drexel was not present.

L. Marretta presented the Administrative and Financial Report. The board members were updated as to the RPTA's account balances. The statement of cash flow for January 1, 2012 through September 20, 2012 shows cash at the end of the period of \$597,796.02. The balance sheet illustrates that, if everything is liquidated, the RPTA is worth approximately \$750,000.00. Profit and Loss statements from the beginning of January 2008 through September 20, 2012 show that, the net income for the entire period of operations 2008 through today totals \$548,246.28. The Profit and Loss statement for 2012 shows a negative net income of approximately \$286,000.00 this year to date. Deposits made from August 9, 2012 through September 20, 2012 were detailed and the following checks were presented for approval and payment.

Check Number	Amount of Check	Payment Made To	Services/Reason
728	\$3,333.33	South Central Planning and Development Commission	August Services- Administrative and Fiscal Management
729	\$297.50	The Watkin's Law Firm	07-20-2012 Professional Services. Letters mailed to the vendor's after the Triennial Review findings regarding the termination and rebid for services.
730	\$81,482.31	Veolia Transportation	August Invoice for services
Total approved	\$85,113.14		

It was moved by H. Banquer, seconded by R. Vincent to approve the Accounts Payable items. Motion carried unanimously.

L. Marretta then presented an update on the FTA Triennial Review. G. Rose reported on the efforts made on Veolia's part to correct the findings from the Triennial Review.

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G. Rose gave the Veolia's Transit Operations Report for August 2012. There were 1436 passengers transported, which averages to 75.5 passengers per day. The total miles travelled are 14,990 miles. The fare revenue totaled \$2,666.41 and 55 vouchers had be used. G. Rose informed the Board that there were no accidents or passenger incidents in August. It has been 151 days since a preventable accident has taken place. He also informed the board members that 20 new passengers had used the service over the past two weeks.

G. Rose delivered a presentation that Veolia had prepared to summarize the transit planning work they have undertaken on behalf of the RPTA Board. Prior to Hurricane Isaac, Veolia had visited with FTA Region VI staff to review all outstanding grants and to determine options for utilizing the funds. There was also discussion of proposed future service plans and potential procurements. It was noted that L. Marretta was contacted via telephone during the meeting with the FTA. On August 24th, there was a meeting of Veolia, South Central Planning and Development Commission (L. Marretta), and GCR, Inc. During the meeting, grants management planning, procurement options, and proposed service changes were discussed. G. Rose explained that there are funds available in RPTA's existing grants, which must be drawn down against preventative maintenance expenses incurred. He also stated that RPTA has New Freedom and JARC grants that may be used to cover other expenses if a "pass system" is put in place. He continued to explain that to access these grants the RPTA must expand service times and/or provide additional days of service. Resolutions for Board approval were offered to make the proposed procurements and implement proposed service changes to allow for expending the each of these existing grants.

L. Marretta expressed concerns with regards to the RPTA operating on loaner buses from Veolia and the possibility of newly procured buses not being available to them before the contract with Veolia ends on January 31, 2012. D. Breun of Veolia stated that the approximate time to secure the new buses as proposed is 4 months. There was also discussion of the RPTA leasing buses in the event that the new buses do not arrive prior to January 31, 2012.

G. Rose then continued his presentation stating that on August 29, 2012, Hurricane Isaac hit, and at that time the RPTA's Facility on Woodland Drive in LaPlace had been flooded. The first floor was currently being repaired. The top floor of the facility was not flooded and is currently operational. He explained that the five RPTA vehicles at the facility were lost as a result of the flood waters. He stated that Veolia will provide a written policy for future scenarios. On September 4, 2012, Veolia flew staff to Savanna, Georgia to pick up five replacement vehicles. G. Rose informed the Board that FTA provided depreciated value information and has given preliminary approval. He also states that the FTA will allow for Veolia claims funds to be held for future local matches, if requested in writing. Veolia will provide funds for lost vehicles to the RPTA in the amount of \$14,031.65.

It was moved by H. Banquer, seconded by R. Vincent to pass Resolution 01-09-2012 in order to purchase five replacement transit buses. Motion carried unanimously.

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It was moved by M. Octave, seconded C. Fauchaux by to pass Resolution 02-09-2012 in order to purchase six AngelTrax camera systems. Motion carried unanimously.

It was moved by A. Harper, seconded by H. Banquer to pass Resolution 03-09-2012 in order to purchase six bicycle rack carriers manufactured by Byk-Rak. Motion carried unanimously.

It was moved by H. Banquer, seconded by R. Vincent to pass Resolution 04-09-2012 in order to request emergency funding from FEMA in order to replace the buses that were lost as a result of Hurricane Isaac. Motion carried unanimously.

It was moved by M. Octave, seconded by R. Vincent to pass Resolution 05-09-2012 in order to authorize the RPTA to amend Veolia's contract in order to expand services by operating two vehicles for seven hours on Saturdays, beginning November 3, 2012. Motion carried unanimously.

It was moved by H. Banquer, seconded by A. Harper to pass Resolution 06-09-2012 in order to authorize the RPTA to expand services by operating two vehicles for seven hours on Saturdays, beginning November 3, 2012. Motion carried unanimously.

It was moved by H. Banquer, seconded by A. Harper to adjourn the meeting. Motion carried unanimously.


Brent Petit, Chairperson


Date